



Rental Rates

Theatre

Contact: Rental Services Coordinator
 Telephone: 613-237-5550 x 223
 Email: bci-rentalservices@bronsoncentre.ca
 Alternative: bci-admin@bronsoncentre.ca (tel.) 613-237-5550 x 227

Organization	Rehearsals (2hr min.)	Rehearsal Light & Sound Flat Rate (max 6 hrs)	Performance Event Flat Rate	Admin Fee	Non-Refundable Deposit Required Per Booking Day
Commercial	\$150 / hr	\$900	\$2,000	\$50	\$200
Not for Profit*	\$100 / hr	\$600	\$1,500	\$50	\$200

Light & Sound & Technical Services
All Professional Events

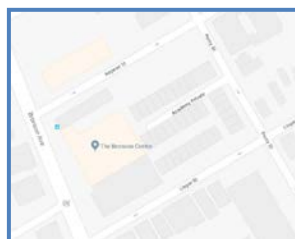
Merchandise Rate	80/20 artist sells
Facility Fee	\$1.50 / ticket
Performance Tech	6 hours or less included – sound & light rental, wireless internet, backstage / foyer access, one audio technician
Performance Tech	after 6 hours \$30 per hour
Additional Fees	Contract revisions or cancellations
Parking	Up to 10 spaces maximum at additional fee of \$5.50 per space. Parking space is otherwise reserved for tenant organizations.
Production Questionnaire	Complete and return to Production Manager via email.
Production Manager	Shawn Scallen
Telephone	613-482-4525
Email	bronsonproduction@gmail.com

Conditions

1. * Not for Profit / Charitable Number must be provided for lower rates – Copy of Letters Patent
2. Provide a completed Rental Form.
3. Non-refundable Deposit is due immediately to secure the date (s). We are a first come / first serve venue.
4. Balance after Deposit due 30 days BEFORE event date (s).
5. TICKETFLY must be used for all commercial and on-line ticketing.
6. Contact Production Manager (above) for all technical related matters.

Map – Parking, Amenities, Neighbourhood

CLICK THE MAP





Terms of Contract

The Bronson Centre, at 211 Bronson Avenue, is a registered charity whose mission is to provide affordable space to not-for-profit organizations and charities who, in turn, serve the needy and poor. We consider our permanent tenants and short term renters like yourself as a family and members of a shared community.

Short term rental of our facilities helps keep costs low for our permanent tenants. We aim to keep costs as low as possible for short term renters who also serve the needy and poor or who give back to community through cultural activities and social events that serve a common good.

Please take into consideration all other renters who use our facilities and help us keep the building in and spaces in the same condition as you found them.

Please respect the following terms:

- **Food or drink (except water) is not permitted in the theatre.**
- **A valid L.C.B.O. liquor license must be posted in the rental space if there is alcohol on the premises.**
- **If you need to affix something to the walls - re-usable adhesive gum may be used on the walls or curtains in any room (no tape or hooks or pins).**
- **Organizers of any event are responsible for their own set-up of the rented space and for restoring the space after the event.**
- **It is the responsibility of the rental group to let the participants into the building and to supervise participants at all times.**
- **In the event of an emergency (fire alarm or any other emergency) the renter is responsible to evacuate all participants and guests.**
- **Cost of repairs for any damages to the premises or fines received by the premises caused by the renter will be at the renter's expense and will be billed accordingly.**
- **Room changes or cancellations may occur at the discretion of Bronson Centre administration without notice. Every effort will be made to give notice where possible. Please check the activity display in the main foyer on arrival for room location.**
- **Additional fees may apply for any contract revisions and cancellations.**
- **Violent, inappropriate, or prejudicial behaviour by the renter or participants will be considered grounds for immediate termination of the event.**
- **Failure to comply with the above terms may jeopardize future rentals.**
- **Bronson Centre Inc. will not be held responsible for lost or stolen articles.**
- **Bronson Centre Inc. is not responsible for any injury to any persons participating in the activities or damage to property of persons participating in this rental or for any debt or other monetary obligation resulting from this event before, during or after the use of the community space rented.**